

ENROLMENT (REGISTRATION)

Tung Ling Kindergarten
145 Marine Parade Road, Singapore 449274
Tel: 63451469; Fax: 63454429
E-mail: tunglingkdgn@tlcs.org.sg

Rates of Fees

- 1) REGISTRATION FEES (NON-REFUNDABLE): \$50.00 (once only upon registration)

- 2) EDUCATION FEES : Fees are collected upfront per quarter.
 - **Pre Nursery, Nursery, K1 & K2 levels - \$1,365.00 per quarter.**
 - The Education Fees is collected, in advance, every three months. The preferred mode of payment is by crossed cheque, addressed to: **TUNG LING KINDERGARTEN**
 - Fees are applicable to either session :-
The FIRST: 8.00 am – 12.00 noon; and the SECOND: 12.00 noon – 4.00 pm.
 - **The Education Fees is to be paid in full regardless of any length of vacation leave of absence during the year.**

- 3) DEPOSIT :
 - A deposit of \$350.00 will be included at the time of Registration.
 - This deposit will be refunded when a written notice is given in advance ONE CALENDAR MONTH BEFORE the intended withdrawal of the child from the kindergarten, that is, 1st of the month.
 - Deposit will not be refunded if notice given is less than one calendar month.

- 4) OTHER FEES & PAYMENT FOR:
 - Insurance Premium - \$3.00 per school year
 - Stationery Materials - \$120.00 per school year
 - School Uniform - depending on the sizes, the price ranges from \$24.00 to \$30.00 per set.
 - Gymnastics Attire - \$15.00 per set. (Pre-Nursery)
 - Payment for Chinese & English readers and workbooks for the school year. (Nursery to K2)
 - Ad-hoc payment such as field trips, class photographs, concert costumes, DVD and etc.

- 5) ON ADMISSION:-
 - For K1 & K2: Each child is to bring two (2) boxes of tissue paper.
 - For Pre-Nursery & Nursery: Each child is to bring two (2) packets of (80 or 100 sheets) of wet wipes.
 - The **Name Tag** given by the Teachers are to be worn to school everyday for the first month. This is to help the Teachers, school bus Operators and Attendants identify the children easily. A permanent iron-on name tag will be given later.

- 6) CDA Funds (Baby Bonus Scheme) :
With effect from 1 July 2012, parents may use the CDA money to pay for indirect education expenses such as, uniforms, insurance, stationery materials/books and deposit. Please note that there is a bank charges of \$3.00 per transaction.

- 7) Fees paid (except for deposit) are NON-REFUNDABLE and NON-TRANSFERABLE. Terms and conditions apply.

Please acknowledge the above rates of payment.

I understand and abide by the above terms and conditions of payment for compliance.

Name: _____ Signature: _____ Date: _____